

**RICHMOND TOWNSHIP FIRE PROTECTION DISTRICT
TRUSTEE'S BOARD MEETING MINUTES
Thursday, December 11, 2025**

1. CALL TO ORDER:

Larry Jones called the meeting to order at 7:00 PM at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

Board Members Present: Larry Jones, Jay Marshall, Mark Miller

Also Present: Chief Jim Prickett, Attorney Rich Curran, Deputy Chief Eric Schwind, Deputy Chief Matt Amore, Administrative Assistant Jenny Karaszewski

2. MINUTES OF PRIOR MEETING:

Motion to accept the regular minutes from November 13, 2025.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller
Vote: AAMC

Motion to accept the executive session from November 13, 2025, minutes and keep them closed.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller
Vote: AAMC

3. CORRESPONDENCE & REQUESTS:

4. TREASURER'S REPORT:

- Warrant FY26-08 & as needed checks written between meetings
- October FY26 Financial Reports

Motion to accept the FY26-08 warrants & as needed checks written between meetings.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller
Vote: AAMC

Discussion was has on what is necessary to keep in board packet regarding financial reports.

Motion to accept the November FY26 Financial Reports.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller
Vote: AAMC

5. UNFINISHED BUSINESS:

6. NEW BUSINESS:

7. ATTORNEY'S REPORT:

- Consideration and possible approval of an Ordinance approving and authorizing execution of the 2025 Tax Levy.

Tax levy amount at 4.9% is \$991,270

Attorney, Rich Curran will file the levy and send the district copies.

Motion to approve the 2025 Tax Levy Ordinance of 4.9% increase over last year's extension to capture new property in the district.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller
Vote: AAMC

8. FIRE CHIEF'S REPORT:

- Fire Chief Prickett updated the Board of Trustees on District Activities.

9. PUBLIC COMMENT:

10. EXECUTIVE SESSION:

- Resource Allocation
- Personnel

Motion to go into Executive Session for Resource Allocation and Personnel at 7:34 PM.

Motion to Approve: 1st Larry Jones 2nd Jay Marshall
Vote: AAMC

Motion to adjourn Executive Session at 8:20 PM.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller
Vote: AAMC

POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION:

Motion to approve the calendar year 2026 strait pay analysis as presented in Executive Session.

Motion to Approve: 1st Jay Marshall 2nd Larry Jones
Vote: AAMC

11. OTHER:

12. ADJOURN:

Motion to adjourn the board meeting at 8:20 PM.

Motion to Approve: 1st Larry Jones 2nd Mark Miller
Vote: AAMC



Jay Marshall, Secretary