RICHMOND TOWNSHIP FIRE PROTECTION DISTRICT
TRUSTEES' BOARD MEETING MINUTES

Thursday, June 11, 2026 @ 7:00 PM

1. CALL TO ORDER

Jay Marshall called the meeting to order at 7:01 PM at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

Motion to make Jay Marshall President Pro Temp.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Board Members Present: Jay Marshall, Mark Miller

Also Present: Chief Jim Prickett, Attorney Rich Curran, Deputy Chief Eric Schwind, Deputy Chief Matt Amore, Administrative Assistant Jenny Karaszewski, Randy Karls, Liam Welch, Brendan Degroot, Logan Grant, Stephanie Grams, Jarret Rzeszutko

2. MINUTES OF PRIOR MEETING

- May 14, 2026 – Regular Meeting
- May 20, 2026 – Special Meeting
- May 27, 2026 – Special Meeting

Motion to accept the regular minutes from May 14, 2026, special meeting from May 20, 2026, and special meeting from May 27, 2026.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

3. CORRESPONDENCE & REQUESTS

None.

4. TREASURER'S REPORT

- Warrants FY27-2 and any checks written between meetings
- May FY27 Financial Reports

Motion to accept the FY27-2 and any checks written between meetings and May FY27 Financial Reports.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Roll Call Vote: Mark Miller – YES Jay Marshall – YES Motion Passed

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

Attorney, Rich Curran swore in three new probationary members, Stephanie Grams, Jarret Rzeszutko and Logan Grant.

- Consideration and possible approval to appoint the auditor as Lauterbach & Amen to replace Eccezion.

Motion to appoint the auditor as Lauterbach & Amen to replace Eccezion and switch accounting firms to Dam, Snell and Taveirne.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Roll Call Vote: Mark Miller – YES Jay Marshall – YES Motion Passed

Motion to proceed with changing accounting software.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Roll Call Vote: Mark Miller – YES Jay Marshall – YES Motion Passed

7. ATTORNEY'S REPORT

- Consideration and possible approval of the resolution authorizing the addition of the NPPFA Deferred Compensation Plan as an employee benefit.

Motion to approve resolution 2026-8 authorizing the addition of the NPPFA Deferred Compensation Plan as an employee benefit.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Roll Call Vote: Mark Miller – YES Jay Marshall – YES Motion Passed

Attorney filed the referendum ordinance.

The budget and appropriation need to be approved in July.

8. OPERATIONS REPORT

- Fire Chief Prickett updated the Board of Trustees on District Activities.

9. PUBLIC COMMENT

None.

10. EXECUTIVE SESSION *(Closed Meeting, if needed)*

Motion to go into Executive Session at 7:34PM for purpose of personnel.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Motion to leave Executive Session at 7:42PM.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

Motion to approve the promotion of Jeremy Smith, Chris McBrady and Scott Wold to Lieutenants, promoting Trevor Echtenacher Acting Officer and keeping Brendan Degroot as Acting Officer.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Motion to move forward with increasing Administrative Assistant, Jenny Karaszewski's pay by $1.50 effective Sunday, June 14, 2026.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller Vote: AAMC

Roll Call Vote: Mark Miller – YES Jay Marshall – YES Motion Passed

11. OTHER

None.

12. ADJOURNMENT

Motion to adjourn the board meeting at 7:45PM.

Motion to Approve: 1st Mark Miller 2nd Jay Marshall Vote: AAMC

Jay W. Marshall

Jay Marshall, Secretary