RICHMOND TOWNSHIP FIRE PROTECTION DISTRICT
TRUSTEES' BOARD MEETING MINUTES

Thursday, September 10, 2026 @ 7:00 PM

1. CALL TO ORDER

Larry Jones called the meeting to order at 7:00 PM at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

Board Members Present: Larry Jones, Jay Marshall, Mark Miller

Also Present: Chief Jim Prickett, Attorney Rich Curran, Deputy Chief Eric Schwind, Deputy Chief Matt Amore, Administrative Assistant Jenny Karaszewski, Kirk Lingner

2. MINUTES OF PRIOR MEETING

- August 13, 2026 – Regular Meeting

Motion to accept the regular minutes from August 13.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller Vote: AAMC

Motion to accept the Executive Session minutes from August 13th and keep them closed.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller Vote: AAMC

3. CORRESPONDENCE & REQUESTS

None.

4. TREASURERS REPORT

- Warrants FY27-5 and any checks written between meetings
- August FY27 Financial Reports

Motion to accept the FY27-5 and any checks written between meetings.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller Vote: AAMC

Roll Call Vote: Larry Jones – YES Jay Marshall – YES Mark Miller – YES Motion Passed

Motion to accept August FY27 Financial Reports.

Motion to Approve: 1st Jay Marshall 2nd Larry Jones Vote: AAMC

Roll Call Vote: Larry Jones – YES Jay Marshall – YES Mark Miller – YES Motion Passed

5. UNFINISHED BUSINESS

None.

6. **NEW BUSINESS**
   - Annexation Letter

   Old Mill wants to annex into the village of Wonder Lake. This does not change the fact that Old Mill will still be in our Fire District.

7. **ATTTORNEY'S REPORT**

A notice was filed with the McHenry County Assessment Office. They want to get information on where to send assessment notices. Larry, Rich and Jim were listed as the contacts.

Tax Levy needs to be looked at next month.

Ballot image for the referendum was sent.

Fire Call Book – there is a compliance section regarding FOIA that Attorney Rich will send out a short memo about.

Motion to designate Deputy Chief Schwind as the Richmond Township Fire Protection District's FOIA Officer and Open Meetings Act Officer for a term of 12 months.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller Vote: AAMC

8. **OPERATIONS REPORT**
   - Fire Chief Prickett updated the Board of Trustees on District Activities.

9. **PUBLIC COMMENT**

Kirk Lingner donated stakes for vehicle extrication struts that he had fabricated.

10. **EXECUTIVE SESSION** *(Closed Meeting, if needed)*

None.

11. **OTHER**

None.

12. **ADJOURNMENT**

Motion to adjourn the board meeting at 7:31 PM.

Motion to Approve: 1st Jay Marshall 2nd Mark Miller Vote: AAMC

J. M. Marshall

Jay Marshall, Secretary